

Director of The Library Network (TLN) Library Cooperative

Job Posting

Michigan's largest library cooperative serving southeast Michigan, is looking for a progressive leader to take us into the next generation of library service. We work alongside our 74 member libraries to provide the latest, innovative, quality service to our membership. The Libraries within our cooperative are diverse, full of amazing ideas, cutting-edge technology, and zeal.

The Library Network's director, staff, and member libraries are the lifeblood of the organization. We work collaboratively, and are seeking an energetic, dedicated individual to take us forward. The ideal candidate will possess enthusiasm, creativity, and the ability to develop a climate of collaboration among the various libraries within the cooperative. This individual will be well spoken and able to work effectively with library governing boards, librarians, staff, public officials, and lay groups.

Our mission is to provide and facilitate quality services developed through collaboration with our member libraries. We also strive to provide a high return on the libraries' financial investment in The Library Network.

Requirements:

- Ability to work alongside member libraries in the planning, development, and implementation of long-range goals and objectives.
- Superior skills in verbal and written communication, along with excellent diplomacy skills.
- A solid understanding of the philosophy, trends, and "best practices" in the library and information technology fields, with an emphasis on social media's role in library promotion.
- Serves as an articulate champion of TLN's benefits to member libraries.
- Successful fiscal management experience.
- Experience acquiring additional sources of funding.
- Flexibility to embrace challenges.

Responsibilities:

- Reports to the Board, at least monthly, concerning the work of the cooperative, its needs and progress.
- Ability to work behind the scenes as well as in the community.
- Prepares and administers the budget as approved by the Board.
- Makes staff appointments, promotions, and dismissals, as well as negotiates and administers labor agreements.
- Able to lead, plan, and coordinate the work of the cooperative staff.

- Evaluates situations and exercises tact, courtesy, and good judgement in decision making.
- Ensures that professional development and continuing learning opportunities are offered to staff and the membership.
- Ability to manage many simultaneous tasks and have the mental and physical energy to complete them.
- Position requires a significant amount of travel within the state of Michigan.

Qualifications:

- Master’s degree in Library Science from an American Library Association accredited institution.
- Michigan Librarian’s Permanent Professional Certificate or eligibility for it at time of appointment.
- At least 5 years of significant library management experience, including experience managing library automation systems and related technologies.

The Library Network is located in the vibrant city of Novi, Michigan. In 2018, Money Magazine named the City of Novi the No. 1 community in the state of Michigan on its “Best Places to Live” rankings. Novi finished 23rd overall in the U.S. It’s also a great place to work. There is always something exciting going on, whether it’s dining, shopping, or outdoor adventure.

Working as Director of The Library Network is a rare opportunity that enables professional growth and development, participation in professional groups, and networking.

The yearly pay range for this position is \$115,000. – \$125,000.

- We offer a generous benefits package, including a Defined Contribution Retirement Plan.
- We also offer considerable paid time off, which includes vacation, sick, 11 yearly holidays and 2 floating holidays.

Interested candidates should submit a cover letter, and resume via email to Mark Wollenweber, TLN Board Chair, c/o jpletz@tln.lib.mi.us; or mail to: The Library Network, 41365 Vincenti Ct., Novi, MI 48375; Attn: Mark Wollenweber.

Deadline for submission is July 31.

The Library Network is an equal opportunity employer.