

**Job Posting**

**The mission of the Grosse Pointe Public Library is to Expand Learning, Inspire Creativity and Connect our Community.** **Here is your opportunity to work at a great library with a fun and talented staff.  Join our team and work collaboratively with our librarians to develop and run our new DREAM Lab. DREAM stands for Design, Record, Access, and Make. The DREAM Lab is a brand new space in the GPPL that was created based on community demand. Designed to be flexible, the DREAM Lab will evolve over time to meet the needs and curiosity of patrons of all ages. The ideal candidate will have a high level of intellectual curiosity, a passion for service, and a knack for creativity.**

**Job Title**: DREAM Lab Librarian (Woods Branch, Full-time)

**Reports to:** Branch Manager

**Job Responsibilities:**

* Work closely with Adult, Youth, and Outreach departments to develop and maintain Maker related programming for patrons of all ages
* Develops and implements new and emerging technology, services, and projects for the makerspace
* Acquires, operates and maintains makerspace hardware (3D printer, laser engraver, and other equipment)
* Creates a technology training plan and schedule for staff on relevant equipment; informs staff of updates or changes to equipment and procedures
* Assists patrons with the use of makerspace equipment
* Assists in the promotion of the DREAM Lab throughout the community, including demonstrations of technology at community events
* May serve as backup on a public service desk
* Provide patron assistance and instruction in the use of library computers, catalog, electronic resources, digital downloads and Wi-Fi
* Encourage and promote communication, collaboration and excellent customer service throughout the library
* Work positively and collaboratively with diverse audiences and colleagues to accomplish Library goals
* Supervise library environment to maintain safety and fair enforcement of library policies.
* Other duties as assigned

**Qualifications:**

1. Master’s Degree in Library and Information Science (or equivalent) from ALA accredited university.
2. Enthusiasm for serving the public
3. Strong computer and technology skills
4. Familiarity with makerspaces
5. Ability to work independently
6. Artistic ability and a creative mindset
7. Ability to effectively plan and organize work
8. Effective oral and written communication skills
9. Ability to work successfully in a team environment
10. Knowledge of automated library systems and equipment
11. Awareness of new developments and trends in public libraries
12. Flexible schedule, with the ability to work some nights and weekends

**Salary: Salary** $53,010 to start.Benefits include health insurance, dental and optical insurance, life insurance, short- and long-term disability insurance, 403 B retirement plan, and paid time off including vacation, sick, personal leave, holiday leave, and floating holidays.

**How to Apply**

Please send cover letter, resume and at least three professional references to the attention of:

Kim Hart, Operations Manager

khart@grossepointelibrary.org

Grosse Pointe Public Library

 10 Kercheval Avenue

 Grosse Pointe Farms, MI 48236

**Closing date for applications is April 15, 2022**