

LIBRARY DIRECTOR

**Belleville Area District Library,
Belleville, Michigan**

Salary: \$75,000 to \$80,000 with a competitive benefits package

Status: Full-time

Posted: 03/17/15

Deadline: This position closes April 30, 2015.

Posting:

A rare opportunity awaits the right person to lead and guide a growing tri-community District Library system forward. The Belleville Area District Library (BADL), governed by a seven-member elected Board of Trustees, invites applications for the position of Library Director due to the pending retirement of the current Director. The library district includes the City of Belleville, the Charter Township of Van Buren, and Sumpter Township.

This Class V Michigan library, at 10,760 square feet, is located in downtown Belleville where library staff and volunteers serve over 42,000 citizens with an approved budget for 2015 of \$955,190.00 and a staff of 24. Belleville is an attractive and diverse community nestled on the peninsula shores of beautiful Belleville Lake, a picturesque setting with tree-lined neighborhoods. It is located conveniently just ten minutes west of Metro Airport on I-94 with I-275 running along its eastern border. The BADL Board of Trustees seeks an experienced, creative and visionary Library Director who will be responsible for innovative leadership in developing a shared vision that informs, enriches, and empowers the community it serves.

Responsibilities:

The Library Director serves as the technical adviser to the Board of Trustees; implements the policies of the library as established by the Board; plans and directs the overall operations and management of the Library; practices and encourages collaboration and team development in working with staff, elected leaders; and works in partnership with civic groups and organizations, agencies, and elected officials at the local, state and national level.

Requirements:

A Master's Degree in Library and Information Science or its equivalent from a program accredited by the American Library Association with at least five years of progressively responsible experience as Director or Department Head at a public library. Level 1 Certificate [Permanent Professional] from the Library of Michigan or equivalent. Excellent interpersonal and communication/listening skills; ability to create and implement a shared vision of exceptional library services; skill in leading a team of library professionals in setting and achieving goals; a thorough knowledge of financial management and budgeting; consensus building skills; and a solid understanding of contemporary library centers and emerging trends in the library and technology fields, with the ability to apply them locally.

To Apply:

For full consideration, applicants **MUST** submit the following as *WORD* or *PDF* attachments to Mary Jane Dawson at MJD-BADL@hotmail.com:

- Letter of application that should state specifically how you meet the minimum qualifications or how your background and experience relate to the position description
- Resume' and three (3) professional references. References must include contact information, including email addresses
- One-page description of your vision of how libraries can best serve people and communities in the 21st Century

Successful candidates will be asked to interview and provide a 10-15 minute presentation on the topic of their choice to the BADL Board of Trustees and residents of the community.

Applications will be reviewed immediately upon submittal for consideration. Questions regarding the position may be directed to: Mike Boelter, Personnel Committee Chair, BADL Board of Trustees, at boelter.badl@gmail.com

For complete information including responsibilities, qualifications and application information, visit the Belleville Area District Library website at <http://www.belleville.lib.mi.us/index.php/library-board>. This position closes April 30, 2015.