

Redford Township District Library invites applications for the position of: **Adult Librarian, Full-Time (40 hours per week)**

Position Summary

The Redford Township District Library is seeking an enthusiastic and service-oriented Adult Librarian to join our team. This role is responsible for developing and delivering programs, providing reference services, and curating collections that meet the needs of our adult patrons. The ideal candidate will be passionate about community engagement and committed to fostering a welcoming and inclusive library environment.

Key Responsibilities

- Provide excellent reference and reader's advisory services to patrons in person, by phone, and online.
- Plan, develop, and implement engaging programs and events tailored to the needs of the community.
- Curate and maintain collections, including selecting, weeding, and evaluating materials to ensure relevance.
- Assist patrons with technology-related inquiries, including library databases, e-resources, and digital literacy.
- Collaborate with community organizations to promote library services and build partnerships.
- Stay informed on emerging library trends and best practices to enhance service offerings.
- Participate in outreach activities to increase library visibility and engagement within the community.
- Provide support for technology desk and other library services as needed.

Qualifications

- Master's degree in Library and Information Science (MLIS) or currently enrolled in a MLIS program.
- Previous experience in adult services within a public library setting preferred.
- Strong customer service skills and a commitment to serving a diverse community.
- Excellent communication and interpersonal skills.
- Proficiency with library technologies and digital resources.
- Ability to work independently and collaboratively in a team environment.
- Flexibility to work evenings and weekends on a rotating schedule.
- Ability to lift up to 25 lbs., stand for extended periods, and mobility to assist patrons throughout the library.

Salary & Benefits

- Salary range: \$51,000 - \$61,500 annually (\$24.52 to \$29.57 per hour), based on experience.
- Health, dental, and vision insurance (100% employer-paid for employees, 80% for dependents).
- Retirement plan with 6.5% employer matching.
- Generous paid time off, including holidays and a paid birthday.
- The library encourages ongoing professional development and provides tuition reimbursement.
- Additional benefits such as life insurance and disability coverage.

How to Apply

- Interested candidates should submit a cover letter and resume by visiting rtdl.org/about/employment/.
- Applications received by February 7th, 2025, will receive first consideration.