

# Calculation of non-residency cards

Provided by Clare Membiela, Library Law Consultant, Library of Michigan

A library may charge nonresident borrowing fees to a person residing outside of the library's service area, including a person residing within the cooperative library's service area to which that library is assigned, if the fee does not exceed the costs incurred by the library in making borrowing privileges available to nonresidents including, but not limited to, the costs, direct and indirect, of issuing a library card, facilitating the return of loaned materials, and the attendant cost of administration. (See [Op MI Atty General, No 6188, \(1983\)](#)).

Method 1 Citizen cost method:

Using millage monies, municipal appropriation amounts, State Aid payments and Penal Fine payments, calculate the total amount of monies obtained by the library for legal service area, and each contracted area receiving library services comparable to those obtainable with a non-residency card

Ex: Dexter District Library:

ort income used for operating expenditures as defined below. DO NOT include capital income, contributions to endowments, income passed through to another entity, or funds unspent in the previous ...more

Legal Service Area												
9	\$28,932	\$1,383,236	\$0	\$0	\$144,190		9	9	19,591	324	9	
LSA Municipality	LSA Local Penal Fine Revenues	LSA Income from Voted Millage	LSA Appropriated Tax Income	LSA Other Local Government Income	LSA Total Local Government Income	LSA Fines, Fees, Donations	LSA Verified Info	LSA Municipality ID	LSA Municipality County	LSA Population Served	LSA Population Percent	LSA Service Area ID
Dexter Township	\$4,813	\$220,574	\$0	\$0	\$25,304		1237	Washtenaw	3,438	57	1105	
Dexter Village	\$5,694	\$254,234	\$0	\$0	\$29,933		1236	Washtenaw	4,067	100	1104	
Freedom Township	\$24	\$756	\$0	\$0	\$125		1235	Washtenaw	17	1	1103	
Hamburg Township	\$3,031	\$69,250	\$0	\$0	\$8,022		1238	Livingston	1,090	5	1106	
Lima Township	\$1,957	\$102,521	\$0	\$0	\$10,289		1234	Washtenaw	1,398	42	1102	
Lodi Township	\$212	\$8,954	\$0	\$0	\$1,119		1233	Washtenaw	152	3	1101	
Northfield Township	\$24	\$2,393	\$0	\$0	\$125		1232	Washtenaw	17	0	1100	
Scio Township	\$4,794	\$305,143	\$0	\$0	\$25,201		1231	Washtenaw	3,424	21	1099	
Webster Township	\$8,383	\$419,411	\$0	\$0	\$44,072		1230	Washtenaw	5,988	95	1098	
Totals												
1. SUBTOTAL LEGAL SERVICE AREA POPULATION SERVED									19,591	19,591		

Penal Fines & Millage 1,412,168.


State Aid – 14,366.52

Total 1,426,534.50

1426534.50 / population – 19,591 =

\$72.81 per capita

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### State Aid Payment Entry Screen

Fiscal Year	Pmt #	Status	Batch No	Doc No	Pmt Date	Library Name	FSCS ID
2018	1	Posted		18LMVZL80198	04/12/2018	Dexter District Library	MI0084

Section	Dept Object	Account Template	Pay Rate	Population	Amount	Remittance Details	
16(2)a	8008	313X31500X	0.181992	19,591	\$3,565.40	Fed ID	381739800
16(4)a	8008	313X31501X	0.181992	19,591	\$3,565.40	SIGMA Vendor Code	CV0021098
						Address	3255 Alpine Street Dexter MI, 48130
						Address Code	001

Submitter Notes

Verifier Notes

Submitted By webbk1 on 4/5/2018 3:05:30 PM
Verified By stewartv1 on 4/10/2018 9:52:12 AM


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### State Aid Payment Entry Screen

Fiscal Year	Pmt #	Status	Batch No	Doc No	Pmt Date	Library Name	FSCS ID
2018	2	Posted		18LMVZL80734	08/01/2018	Dexter District Library	MI0084

Section	Dept Object	Account Template	Pay Rate	Population	Amount	Remittance Details	
16(2)b	8008	313X31500X	0.184670	19,591	\$3,617.86	Fed ID	381739800
16(4)b	8008	313X31501X	0.184670	19,591	\$3,617.86	SIGMA Vendor Code	CV0021098
						Address	3255 Alpine Street Dexter MI, 48130
						Address Code	001

Submitter Notes

Verifier Notes

Submitted By webbk1 on 7/12/2018 2:44:13 PM
Verified By stewartv1 on 7/23/2018 1:15:53 PM

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The library could calculate the amount using only funds received (millage/appropriations, Penal Fines, State Aid) for the legal service area population if that is preferred and any contracted areas do not contribute a millage or appropriated monies.

2) Cost Method:

Library Budget (Total Operating expenditures) / population

1,399,172.0 / 19,591

\$71.42 per capita