



Garden City Public Library  
31735 Maplewood St  
Garden City, MI 48135

## **JOB ANNOUNCEMENT**

### **YOUTH SERVICES LIBRARIAN –PART TIME**

- Position Available:** Enthusiastic part-time youth services librarian sought.
- Duties include:** Collection Development, Programming, and Outreach, as well as General Reference and Reader's Advisory. Assisting with displays and seasonal decorating. Supervision of Library Aides, Clerks, and Pages. And other duties as directed
- Qualifications:**
- Essential:** Master's Degree in Library and Information Science; effective oral and written communication skill; and experience with computers, the Internet, and MeL Databases. Level 1 or 2 professional certification from the Library of Michigan.
- Desired:** Knowledge of the SIRSI automation system, MeLCAT, and OverDrive. Experience developing and implementing Library programs.
- Physical:** Able to lift, push, and/or pull at least 20 pounds; able to visually review materials and discern voice and audible tones. The type of physical demands of this job include: stooping, kneeling, crouching, and reaching overhead and horizontally.
- Schedule:** Up to twenty-eight (28) hours per week, including some evenings and Saturdays.
- Salary:** \$15.00 per hour
- To apply:** Submit cover letter, resume and three references to
- Human Resources Department  
City of Garden City  
6000 Middlebelt Rd  
Garden City, MI 48135**
- or via email to: [cheryl@gardencitymi.org](mailto:cheryl@gardencitymi.org)
- Deadline:** Until filled

Garden City Public Library is an equal opportunity employer.